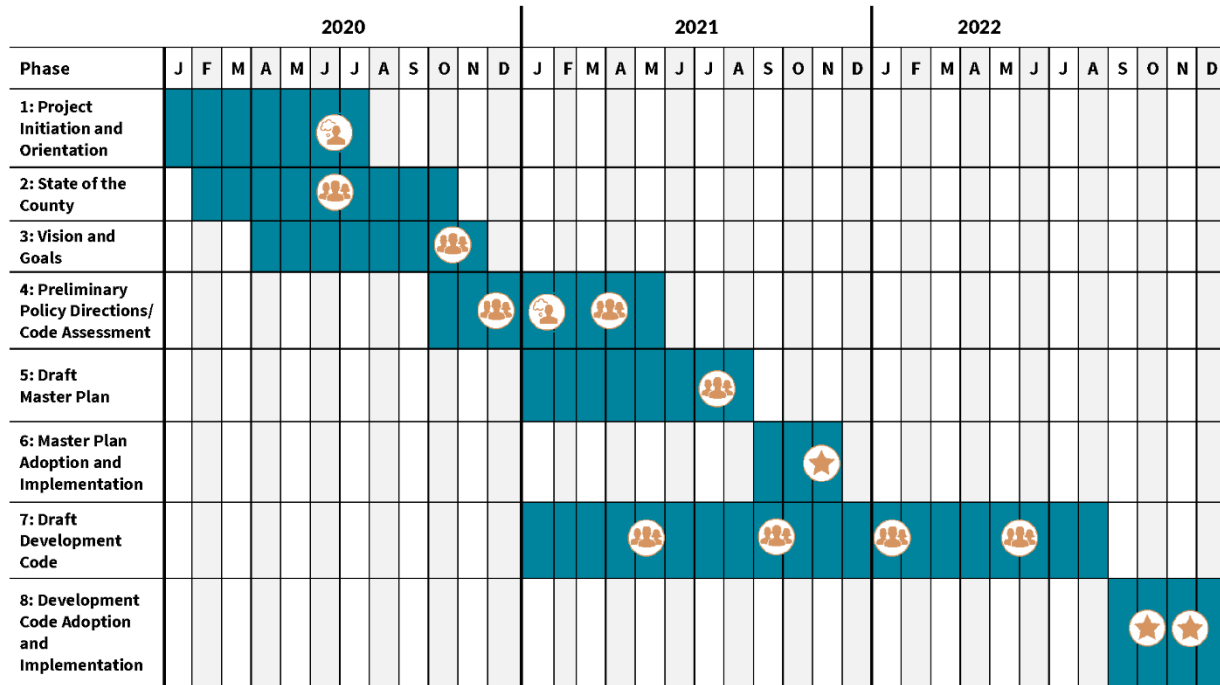





# Clark County Plan and Code Rewrite: Project Schedule

MARCH 2020 (UPDATED 02.09.21)

## OVERALL PROJECT TIMELINE

An overview of the overall project timeline for the Clark County Plan and Code Rewrite, is provided below. A more-detailed breakdown of dates and deliverables is provided starting on page 2. *Note: Updates reflect adjustments to the timing of dates, deliverables, and meetings during Phases 1 through 3 that were made to work around COVID-19 closures. The overall timeline has not changed.*



-  Kickoff Meetings
-  Community/Stakeholder Engagement
-  Adoption Hearings

## DETAILED DATES AND DELIVERABLES

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
<b>Phase 1: Project Initiation and Orientation (January 2020-July 2020)</b>	
<b>1.1 Kick-off meetings</b>	<ul style="list-style-type: none"> <li>• Draft meeting agendas and materials to staff: February 28, 2020</li> <li>• Comments to Clarion: March 5, 2020</li> <li>• Final meeting agendas and materials ready for distribution: March 11, 2020</li> <li>• Kick-off Meetings: March 18-20, 2020 (Postponed to June 10-12 due to COVID-19 closures – additional meetings held on June 18 and July 9 to accommodate schedule conflicts)</li> </ul>
<b>1.2 Preliminary issues and opportunities summary</b>	<ul style="list-style-type: none"> <li>• Draft outline to staff: June 18, 2020</li> <li>• Comments on outline to Clarion: June 24, 2020</li> <li>• Draft to staff: July 24, 2020</li> <li>• Comments to Clarion: July 27, 2020</li> <li>• Document posted and e-blast distributed: July 28, 2020</li> </ul>
<b>1.3 Public Involvement Plan (PIP)</b>	<ul style="list-style-type: none"> <li>• Draft PIP outline to staff: February 6, 2020</li> <li>• Staff Draft PIP to staff: February 21, 2020</li> <li>• Comments to Clarion: March 6, 2020</li> <li>• Final draft for review: March 27, 2020 (Update based on input from kick-off meetings)</li> </ul>
<b>1.4 Project branding</b>	<ul style="list-style-type: none"> <li>• Initial branding concept memo to staff for discussion: January 29, 2020</li> <li>• Draft logo concepts and branding guide to staff (with placeholder name/phrasing): February 20, 2020</li> <li>• Comments to Clarion: March 5, 2020</li> <li>• Final logo and branding guide to reflect preferred name/phrasing: March 27, 2020</li> </ul>
<b>1.5 Project website</b>	<ul style="list-style-type: none"> <li>• Draft website text to staff: January 29, 2020</li> <li>• Comments to Clarion: February 2, 2020</li> <li>• Initial website mock-up page(s) to staff for review: February 28, 2020</li> <li>• Clarion secures website URL based on input on project branding: March 23 or as soon as preferred name/phrasing is secured</li> <li>• Link to full website to staff for review: March 27, 2020</li> <li>• Comments to Clarion: April 3, 2020</li> <li>• Website launch: June 12, 2020<sup>1</sup></li> </ul>
<b>Phase 2: State of the County (February 2020-October 2020)</b>	
<b>2.1 Trends and Forces Report</b>	<ul style="list-style-type: none"> <li>• Draft outline to staff: February 21, 2020</li> <li>• Comments to Clarion: March 5, 2020</li> <li>• Staff draft Trends and Forces Report: April 17, 2020</li> <li>• Updated staff draft (to include Growth and Development section): August 14, 2020</li> <li>• Comments to Clarion: August 23, 2020</li> </ul>

<sup>1</sup> Website launch postponed to align with kick-off meetings.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
	<ul style="list-style-type: none"> <li>Review draft Trends and Forces Report: September 4, 2020</li> </ul>
<b>2.2 Plan and Policy Audit<sup>2</sup></b>	<ul style="list-style-type: none"> <li>Draft outline to staff: February 21, 2020</li> <li>Comments to Clarion: March 5, 2020</li> <li>Staff draft Plan and Policy Audit: September 29, 2020</li> <li>Comments to Clarion: October 15, 2020</li> <li>Review draft Plan and Policy Audit: October 22, 2020</li> </ul>
<b>2.3 Community and Stakeholder Engagement: Round 1<sup>3</sup></b>	<ul style="list-style-type: none"> <li>Online questionnaire and outreach toolkit (See 3.1, below.)</li> <li>Consolidated summary of Round 1 input (includes input from 3.1, below) – July 31, 2020</li> </ul>
<b>Phase 3: Vision and Goals (April 2020–November 2020)</b>	
<b>3.1 Online Questionnaire</b>	<ul style="list-style-type: none"> <li>Draft materials to staff: April 24, 2020</li> <li>Comments to Clarion: May 7, 2020</li> <li>Launch questionnaire: June 15, 2020</li> <li>Close input window: no later than July 31, 2020</li> <li>Summary of input received: August 7, 2020</li> <li>Comments to Clarion: August 14, 2020</li> <li>Post input summary and send e-blast update: August 21, 2020</li> </ul>
<b>3.2 Vision and Goals</b>	<ul style="list-style-type: none"> <li>Staff draft: August 21, 2020</li> <li>Comments to Clarion: August 28, 2020</li> <li>Packet draft: September 1, 2020</li> </ul>
<b>3.3 Community and Stakeholder Engagement: Round 2</b>	<ul style="list-style-type: none"> <li>Planning Commission Update: Tuesday, September 15, 2020</li> <li>BCC Update: Wednesday, September 16, 2020</li> <li>Meetings with CAC and TAB representatives– September 29-30 (Specific format will vary for each round of engagement)</li> <li>Online engagement (4 weeks following in person meetings)</li> <li>Close input window: end of October 2020</li> <li>Round 2 input summary: Mid-November 2020</li> </ul>
<b>Phase 4: Preliminary Policy Directions/Code Assessment (October 2020–May 2021)</b>	
<b>4.1 Consolidated Land Use Categories<sup>4</sup></b>	<ul style="list-style-type: none"> <li>Staff draft: October 16, 2020</li> <li>Comments to Clarion: October 30, 2020 Revised draft w/: February 18, 2021 (with proposed zoning district line up and development standards approach – for discussion during coordination call)</li> <li>Comments to Clarion on map assignments: February 18, 2021</li> <li>Review draft (categories and accompanying Planning Area maps): March 26, 2021</li> </ul>

<sup>2</sup> Timing of Plan and Policy Audit shifted to Phase 4 due to better align with input received during Phase 3 outreach.

<sup>3</sup> Kick-off meetings and Round 1 outreach combined due to COVID-19 delay.

<sup>4</sup> Gap between internal staff draft and public draft reflects the need for ongoing coordination with tasks 4.2 and 4.3.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
<b>4.2 Land Use Category/Design Principle Graphics</b>	<ul style="list-style-type: none"> <li>• Staff draft: March 4, 2021</li> <li>• Comments to MIG/Clarion: March 11, 2021</li> <li>• Review draft: March 26, 2021 (packets due)</li> </ul>
<b>4.3 Plan and Policy Audit/Policy Framework<sup>5</sup></b>	<ul style="list-style-type: none"> <li>• Staff draft (Countywide Policies): October 29, 2020</li> <li>• Comments to Clarion: November 13, 2020</li> <li>• Review draft (Countywide policies): November 20, 2020</li> <li>• Staff draft (Area-Specific policies): February 18, 2021</li> <li>• Comments to Clarion: March 4, 2021</li> <li>• Review draft (Area-Specific policies): March 26, 2021 (packets due)</li> </ul>
<b>Community and Stakeholder Engagement: Interim Update (Plan and Policy Audit/Policy Framework)</b>	<ul style="list-style-type: none"> <li>• Planning Commission Update: Tuesday, December 1, 2020</li> <li>• BCC Update: Wednesday, December 2, 2020</li> <li>• Meetings with CAC and TAB representatives – December 2-8, 2020 (Specific format will vary for each round of engagement)</li> <li>• Online engagement (run for 2 to 4 weeks following in person meetings)</li> <li>• Interim update summary: End of January 2021</li> <li>• Additional stakeholder interviews to inform Code Assessment (mid to late January)</li> </ul>
<b>4.4 Code Assessment</b>	<ul style="list-style-type: none"> <li>• Staff draft—proposed zoning district line up and development standards approach: February 18, 2021 (for discussion during coordination call)</li> <li>• Comments to Clarion: February 25, 2021</li> <li>• Review draft (part of Round 3 engagement)</li> <li>• Staff draft – Code Assessment: March 25, 2021</li> <li>• Comments to Clarion: April 15, 2021</li> <li>• Review draft: May 8, 2021 (packets due)</li> </ul>
<b>4.5 Community and Stakeholder Engagement: Round 3 (Area-Specific Policies and Land Use Categories)</b>	<ul style="list-style-type: none"> <li>• BCC briefings – week of April 5, 2021 (packets due March 23)</li> <li>• Planning Commission Update: Tuesday, April 6, 2021<sup>6</sup></li> <li>• BCC Update: Wednesday, April 7, 2021<sup>7</sup></li> <li>• Meetings with CAC and TAB representatives and other stakeholders – April 6-7, 12, and 14 (specific dates/times to be confirmed)</li> <li>• Online engagement (run for 4 weeks following in person meetings Mid- May 2021)</li> <li>• Separate trip for Code Assessment in May 18-19, 2021</li> </ul>
<b>Phase 5: Draft Comprehensive Master Plan (February 2021-August 2021)</b>	
<b>5.1 Plan Document Outline</b>	<ul style="list-style-type: none"> <li>• Staff draft: January 14, 2021</li> <li>• Comments to Clarion: February 11, 2021</li> <li>• Revised draft: March 12, 2021</li> </ul>

<sup>5</sup> Timing of Plan and Policy Audit shifted to Phase 4 (combined with 4.3) to better align with input received during Phase 3 outreach.

<sup>6</sup> Planning Commission meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month at 7:00pm.

<sup>7</sup> The BCC meets the first and third Tuesday and Wednesday of every month with briefings being on that Monday (or on the prior Thursday if Monday is a holiday). Packets are due two Fridays before (7 business days).

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
<b>5.2 Staff Draft: Comprehensive Master Plan</b>	<ul style="list-style-type: none"> <li>Staff draft: June 3, 2021</li> <li>Comments to Clarion: June 16, 2021</li> </ul>
<b>5.3 Review Draft: Comprehensive Master Plan</b>	<ul style="list-style-type: none"> <li>Review draft: July 6, 2021(packets due)</li> </ul>
<b>5.4 Community/ Stakeholder Engagement: Round 4</b>	<ul style="list-style-type: none"> <li>Planning Commission Update: Tuesday, July 20, 2021</li> <li>BCC Update: Wednesday, July 21, 2021</li> <li>Meetings with CAC and TAB representatives and other stakeholders – July 20-22, 2021 (Specific format will vary for each round of engagement)</li> <li>Online engagement (run for 4 weeks following in person meetings)</li> <li>Round 2 input summary: Mid-Aug 2021</li> </ul>
<b>Phase 6: Comprehensive Master Plan and Implementation (September 2021-October 2021)<sup>8</sup></b>	
<b>6.1 Adoption Draft Comprehensive Master Plan</b>	<ul style="list-style-type: none"> <li>Staff draft: September 3, 2021</li> <li>Final comments to Clarion: September 17, 2021</li> </ul>
<b>6.2 Comprehensive Master Plan Adoption Hearings</b>	<ul style="list-style-type: none"> <li>Adoption draft ready for posting: October 1, 2021</li> <li>SNRPC Conformity Review: November 8, 2021</li> <li>Packets due: October 5, 2021 (Assumes 2-week noticing requirement)</li> <li>Planning Commission Hearing(s): November 16, 2021</li> <li>BCC Hearing(s): November 17, 2021</li> </ul>
<b>6.3 Procedure Manual: Comprehensive Master Plan</b>	TBD- Post adoption
<b>6.4 Interactive Web-Based Plan</b>	TBD - Post adoption
<b>Phase 7: Draft Development Code (June 2021 – May 2022)<sup>9</sup></b>	
<b>7.1 Draft Development Code – Staff Drafts</b>	
<i>Installment 1 – Districts and Uses (tentative, order TBD)</i>	<ul style="list-style-type: none"> <li>Staff draft: Approximately 1 month after presentation of Assessment Report (estimated mid-June 2021)</li> <li>Comments to Clarion: 1 month following delivery</li> </ul>
<i>Installment 2 – Development Standards</i>	<ul style="list-style-type: none"> <li>Staff draft: Approximately 1 month after presentation on Installment 1 (estimated late September 2021)</li> <li>Comments to Clarion: 1 month following delivery</li> </ul>
<i>Installment 3 – Administration and Procedures</i>	<ul style="list-style-type: none"> <li>Staff draft: Approximately 1 month after presentation on Installment 2 (estimated January 2022)</li> <li>Comments to Clarion: 1 month following delivery</li> </ul>

<sup>8</sup> These dates will be adjusted to factor in packet deadlines, work sessions, first and second readings, and other details in early 2021.

<sup>9</sup> Additional detail regarding interim Development Code dates and deliverables will be added as the Master Plan nears completion.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
<b>7.2 Draft Development Code – Review drafts</b>	
<i>Installment 1 – Districts and Uses</i>	<ul style="list-style-type: none"> <li>Review draft for distribution: 1 month following receipt of staff comments</li> <li>Meetings to present: Approximately 2 weeks following delivery of review draft</li> </ul>
<i>Installment 2 – Development Standards</i>	<ul style="list-style-type: none"> <li>Review draft for distribution: 1 month following receipt of staff comments</li> <li>Meetings to present: Approximately 2 weeks following delivery of review draft</li> </ul>
<i>Installment 3 – Administration and Procedures</i>	<ul style="list-style-type: none"> <li>Review draft for distribution: 1 month following receipt of staff comments</li> <li>Meetings to present: Approximately 2 weeks following delivery of review draft</li> </ul>
<b>7.3 Conceptual Zoning Map and Approach for Future Map Changes</b>	<ul style="list-style-type: none"> <li>Draft map/memo: Approximately 1 month following delivery of installment 3</li> </ul>
<b>7.4 Testing</b>	<ul style="list-style-type: none"> <li>Testing conducted concurrent with review of all three drafts</li> <li>Testing results delivered with Consolidated Draft Development Code</li> </ul>
<b>7.5 Consolidated Draft Development Code</b>	<ul style="list-style-type: none"> <li>Staff draft: 6 weeks following receipt of final comments on all 3 installments (estimated early May 2022)</li> <li>Comments to Clarion: 1 month following delivery</li> <li>Review draft for distribution: 1 month following receipt of staff comments</li> </ul>
<b>7.6 Community Stakeholder Outreach</b>	See details for tasks 7.1-7.5 above.
<b>Phase 8: Development Code Adoption and Implementation (June 2022-December 2022)</b>	
<b>8.1 Adoption Draft: Development Code</b>	Estimated summer 2022
<b>8.2 Adoption Hearings: Development Code</b>	<ul style="list-style-type: none"> <li>Adoption draft ready for posting:</li> <li>Packets due: TBD</li> <li>PC Hearing(s): September 2022 (tentative)</li> <li>BCC Hearing(s): October 2022 (tentative)</li> </ul>
<b>8.3 Final Development Code</b>	November 2022
<b>8.4 Package and Deliver Final Code and Accompanying Materials</b>	November 2022
<b>8.5 Procedure Manual: Development Code</b>	November/December 2022
<b>8.6 Interactive Web-based Code</b>	November/December 2022